

Financial Aid Maximum Timeframe Appeal

Scottsdale Community College - 9000 E. Chaparral Rd, Scottsdale AZ 85256

IMPORTANT INFORMATION and DEADLINES

According to Satisfactory Academic Progress guidelines, you are on financial aid suspension. You may appeal by completing this form. Incomplete forms will not be accepted.

Submission Deadlines: Deadlines to submit an MTF appeal for consideration for the current semester. Forms submitted after the deadline will not be considered for current semester aid.

Submission Dates for 2024-2025 appeals:

The last day to submit an MTF appeal for the 2024-2025 aid year is as follows: *Fall - November 29, 2024, Spring – April 25, 2025, Summer - June 12, 2025.

Submission dates are based on the end date of the semester. If your last day of class is before the posted end date(s), you must submit the appeal a minimum of two weeks before your last day of classes to allow for processing time.

Steps to complete the Appeal:

- Contact Academic Advisement, they will need to sign off of the appeal form.
- Submit the completed appeal prior to the due dates stated above.
- Check your Maricopa student email for notification of the appeal decision.
- All decisions are final.

Processing Timeframes: The committee will make every effort to review appeals within 15 business days from the date they are submitted; however, due to the volume of appeals, not all appeals may be reviewed within that timeframe. Additionally, the appeal process may require more than the typical three weeks during the colleges busiest time of year, such as July, August, January and February. Please note that SCC offices are closed during certain times of the year and processing time for your appeal may be increased based on these holidays.



**SCOTTSDALE
COMMUNITY COLLEGE**
A MARICOPA COMMUNITY COLLEGE

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit www.maricopa.edu/non-discrimination.

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2024-2025 Maximum Timeframe Appeal Form

A. STUDENT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Student ID: _____

B. Program of Study Information

I am requesting aid for: Fall or Spring or Summer Year: _____

Submission Dates for Maximum Timeframe Appeal:

Fall 2024 – November 29, 2024, Spring 2025 – April 25, 2025, Summer 2025 – June 12, 2025

Submission dates are based on the end date of the semester. If your last day of class is before the posted end date(s), you must submit the appeal a minimum of two weeks before your last day of classes to allow for processing time.

According to Satisfactory Academic Progress guidelines, you are on financial aid suspension. You may appeal by completing this form. Incomplete forms will not be accepted.

Students may appeal for one of the following reasons:

I have changed my program of study from: _____ to _____

I have transferred hours that do not apply to my program of study.

I have attempted 150% or more of the credits required for my degree/certificate.

I have earned a Bachelor's Degree (or higher) and am pursuing another degree or certificate.

I am pursuing the Scottsdale Teacher Education Partnership (STEP) Post-Baccalaureate teacher certification program.

I must take specific prerequisite coursework in order to apply for admission to another program. Students approved for taking preparatory coursework are not grant eligible, and may only be considered for loans in one consecutive 12-month period. You may be required to submit documentation from the program in which you are seeking admission.

C. Student Statement

You must provide a detailed explanation as to why you have exceeded the Maximum Timeframe (based on the reason indicated above). For students who have earned a previous degree and are returning for a second degree, please explain in detail what the prior degree is, when it was earned and why you are pursuing a second degree.

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2024-2025 Restricted Course List (RCL)

A. STUDENT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Student ID: _____

B. Academic Information (Completed by SCC Advisor)

INSTRUCTIONS: An SCC Academic Advisor will identify the courses needed to complete the declared program of study.

Program or Major (must be in SIS): _____

Program Plan Code: _____

Total Credit Hours Remaining for Graduation: _____

Only required courses may be used to maintain Financial Aid eligibility. List any additional courses required that were not included on the Degree Progress Report or university program check sheet. Indicate the reason for those exceptions such as prerequisite courses or developmental courses.

Advising Notes	Course #	Credits	Financial Aid Notes

Notes (include any additional information needed regarding students degree requirements):

Your signature below acknowledges that you have read and understand the following restrictions: **ADDITIONAL, SUBSTITUTED or REPEATED classes will NOT be funded** other than those approved for completion your declared program of study. If you receive funds for classes other than those required for graduation, your award may be reduced or cancelled, and/or you may be suspended from any further Financial Aid. **Notification of the appeal decision will be sent to your Student Email. All decisions are final.**

Student Signature: _____ Date: _____

(Electronic signatures are accepted if the form is emailed from an MCCD official student email account)

SCC Academic Advisor Signature: _____ Date: _____

(Electronic signatures are accepted if the form is emailed from an MCCD official student email account)