

Financial Aid Maximum Timeframe Appeal

Scottsdale Community College - 9000 E. Chaparral Rd, Scottsdale AZ 85256

IMPORTANT INFORMATION and DEADLINES

According to Satisfactory Academic Progress guidelines, you are on financial aid suspension for not meeting maximum timeframe. This means you already have a bachelor's degree or you attempted more than 150% of the credit hours required for your declared degree or certificate. You may appeal this decision by completing this form. Incomplete forms will not be accepted.

Submission Deadlines: Deadlines to submit an MTF appeal for consideration for the current semester. Forms submitted after the deadline will not be considered for current semester aid.

Submission Dates for 2025-2026 appeals:

The last day to submit an MTF appeal for the 2025-2026 aid year is as follows: *Fall - November 28, 2025, Spring – April 24, 2026, Summer - June 11, 2026.

Submission dates are based on the end date of the semester. If your last day of class is before the posted end date(s), you must submit the appeal a minimum of two weeks before your last day of classes to allow for processing time.

Processing Timeframes: The committee will make every effort to review appeals within 15 business days from the date they are submitted; however, due to the volume of appeals, not all appeals may be reviewed within that timeframe. Additionally, the appeal process may require more than the typical three weeks during the colleges busiest time of year, such as July, August, January and February. Please note that SCC offices are closed during certain times of the year and processing time for your appeal may be increased based on these holidays.

Appeals can be approved or denied. Decisions will be sent to your Maricopa email address. All decisions are final.



**SCOTTSDALE
COMMUNITY COLLEGE**
A MARICOPA COMMUNITY COLLEGE

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit www.maricopa.edu/non-discrimination.

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2025-2026 Maximum Timeframe Appeal Form

A. STUDENT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Student ID: _____

B. Program of Study Information

I am requesting aid for: Fall or Spring or Summer Year: _____

Submission Dates for Maximum Timeframe Appeal:

Fall 2025 – November 28, 2025, Spring 2026 – April 24, 2026, Summer 2026– June 11, 2026

Submission dates are based on the end date of the semester. If your last day of class is before the posted end date(s), you must submit the appeal a minimum of two weeks before your last day of classes to allow for processing time.

Students may appeal for one of the following reasons:

I have changed my program of study from: _____ to _____

I have transferred hours that do not apply to my program of study.

I have attempted 150% or more of the credits required for my degree/certificate.

I have earned a Bachelor's Degree (or higher) and am pursuing another degree or certificate.

I am pursuing the Scottsdale Teacher Education Partnership (STEP) Post-Baccalaureate teacher certification program.

I must take specific prerequisite coursework in order to apply for admission to another program. Students approved for taking preparatory coursework are not grant eligible, and may only be considered for loans in one consecutive 12-month period. You may be required to submit documentation from the program in which you are seeking admission.

C. Student Statement

You must provide a detailed explanation as to why you have exceeded maximum timeframe. For example: why you have earned more credits than your declared degree/certificate requires, or why you have changed your program of study. If you already have a degree, you must indicate the type of degree, the area of study (major), when it was earned, and why you are pursuing an additional degree/certificate.

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A. STUDENT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Student ID: _____

B. Academic Information

Program or Major (must be declared with Admissions and Records):

Total credit hours remaining, as well as anticipated semesters required to complete program:

Your signature below acknowledges that you have read and understand the following restrictions:

ADDITIONAL, SUBSTITUTED or REPEATED classes will NOT be funded other than those approved for completion your declared program of study. If you receive funds for classes other than those required for graduation, your award may be reduced or canceled, and/or you may be suspended from any further Financial Aid. **Notification of the appeal decision will be sent to your Student Email. All decisions are final.**

Upload the completed form using the Financial Aid General Forms Upload link, on the SCC Financial Aid forms web page [link SCC Financial Aid forms web page to <https://www.scottsdalecc.edu/students/financial-aid/financial-aid-forms>] OR electronic signatures are accepted if the form is emailed to finaid@scottsdalecc.edu from an MCCD official student email account.

Student Signature: _____ Date: _____

(Electronic signatures are accepted if the form is emailed from an MCCD official student email account)