

Achieving a College Education

Application Year: _____

Application Due: December 15th

Please check one box next to your college of interest.

- | | |
|--|--|
| <input type="checkbox"/> Chandler-Gilbert Community College | <input type="checkbox"/> Paradise Valley Community College |
| <input type="checkbox"/> Estrella Mountain Community College | <input type="checkbox"/> Phoenix College |
| <input type="checkbox"/> GateWay Community College | <input type="checkbox"/> Rio Salado College – ACE Puente |
| <input type="checkbox"/> Glendale Community College | <input type="checkbox"/> Scottsdale Community College |
| <input type="checkbox"/> Mesa Community College | <input type="checkbox"/> South Mountain Community College |

Completed Application must have the following:

- Completed ACE Application
- Two (2) completed Recommendation Forms
- Typed Essay
- Education & Record Release/Statement of Commitment
- Unofficial high school transcript

Return application one of the following ways:

1. Return it to your high school Counselor
2. Email the application to acehoop@scottsdalecc.edu
3. Mail to: (It must be postmarked by December 15th)
Early College Office | Scottsdale Community College
9000 E. Chaparral Rd. | Scottsdale, AZ 85256



About SCC ACE Program
bit.ly/ace-scc



ACE Application
bit.ly/scc-ace-application



Maricopa Application
bit.ly/mcccd-become-a-student

The Maricopa ACE Program

ACE Description

The Maricopa ACE (Achieving a College Education) Program is nationally recognized for its proven success in motivating underrepresented students to complete high school and continue on to complete a college degree by helping students make smooth transitions between three facets of the educational pathway: high school, community college, and university.

About the ACE Program

ACE is designed to help students make a smooth transition from high school through the community colleges on to a university and completion of a bachelor's degree.

ACE recruits high school students in their sophomore year to participate in the program during their high school junior and senior years.

ACE students are enrolled in concurrent college courses as high school juniors and seniors.

Students may attend college classes during the summer, on Saturdays during the fall and spring semesters, or online.

Students can earn up to 24 college credits by the time they graduate from high school.

Maricopa ACE now serves over 90 high schools.

The Application Process

1. Submit a complete application to your college of choice consisting of:
 - Student Admission Application
 - Completed Application Form
 - Two (2) completed Recommendation Forms
 - Personal Essay
 - Education and Record Information Release form/Statement of Commitment
 - Unofficial high school transcripts
2. Your completed application will be evaluated per the selection criteria listed below.
3. You will be notified by letter on the status of your application:
 - Accepted
 - Not Accepted
 - Alternate list
 - Incomplete application
4. If you are accepted into the ACE Program, you will receive a scholarship offer.
5. You will need to contact the college ACE Office to accept the scholarship.

Program Selection Criteria

The ACE program is recruiting high school sophomores who have taken at least six (6) high school credits at the time of the application submission and who meet two or more of the following criteria:

- First generation to attend college
- Single parent home
- Underrepresented group
- Economic hardship
- Foster care/temporary housing
- Teen Parent

ACE Program Application

Use black ink to fill out application form completely. Please print legibly.

Student Information

Legal Name

(last name, first name, middle name)

Preferred Name

Date of Birth: _____

(month, day, year)

Contact Info

Address: _____

(street, city, state, and zip code)

Home Phone: _____ Mobile Phone: _____ Work Phone: _____

Student Email Address _____

Additional Information

Career Goal: _____

High School Attending: _____ Current Grade: _____

High School ID#: _____

Junior High/Middle School Attended: _____

Have you ever earned college credit? Yes No If yes, where? _____

Do you already have a Maricopa MEID/SID? Yes No If so, please list: _____

First Generation College Student? Yes No

You are a first generation student if both parents or guardians (parent or guardian if only living with one) did not complete a bachelor's degree.

Highest school your father completed: Middle School/Junior High High School College or beyond

Other/Unknown _____

Highest school your mother completed: Middle School/Junior High High School College or beyond

Other/Unknown _____

Gender* Male Female

Ethnicity*

African American Asian/Pacific Islander Hispanic/Latino White Other _____

Native American/Alaskan Tribal Affiliation:* _____

* *Optional*

Continued...

ACE Program Application (continued)

Use black ink to fill out application form completely. Please print legibly.

Out of School Activities

Are you currently working? Yes No Hours per week? _____ Where? _____

Are you involved in other activities? Yes No

Community Service hours per week? _____ Music hours per week? _____ Sports hours per week? _____

Other _____ Hours per week? _____

Do you have any family members participated in an ACE Program? If yes, please list them.

Name	Relationship	ACE Start Year	ACE College
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Family Information

Parent/Guardian(s)

Address- if different from applicant: : _____
(street, city, state, and zip code)

Home Phone: _____ Mobile Phone: _____ Work Phone: _____

Email Address _____

I live with: (Please check those that apply)

Mother and Father One Parent Step Parent Guardian Foster/Group Home Spouse
Other

What is your household annual income? _____

List ALL family members living in your home

Name	Age	Relationship	Highest Grade Completed	Occupation
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

ACE Statements of Commitment

Student Statement of Commitment

If I am accepted into the ACE Program, I commit to:

- Attending all classes as designated by my ACE Program
- Fulfilling all requirements as outlined in each class syllabus
- Being responsible for paying fees and purchasing required course textbooks each semester
- Being responsible for transportation to and from the college
- Taking, completing, and passing the mandatory courses
- Meeting with the ACE staff at least once a month
- Attending all ACE enrichment activities
- Consulting with the ACE staff regarding all schedule adjustments, absences, and withdrawals
- Enrolling and attending a Maricopa Community College upon graduation from high school
- Sharing information regarding my progress and activities within the ACE Program with my parents/guardians (minors only)

I understand that I will be taking classes at the college while attending high school or Adult GED classes and that the first session is mandatory for new students. I will officially be a college student with all of the privileges and obligations of any other student at the college. Classes taken at the college will become a part of my permanent academic transcript with the college. If accepted, I agree to fully participate in all aspects of the ACE Program. I consent to participate in studies and surveys to help improve the program and agree to the exchange of academic information between participating institutions. I understand institutions will collect different types of information from my transcripts and related student educational records. The student data from ACE will be reported as a group and my information will not be identifiable. I also understand that I may decline to give consent without penalty to my status as an ACE Program candidate.

The benefit associated with ACE Program studies is that schools and colleges will have a better understanding of the impact of the ACE Program. There are no known risks associated with the studies.

My ACE scholarship will end once I have graduated from high school or discontinued the GED program before completion, or if I am withdrawn from the ACE Program for any reason.

Student Signature: _____

Printed Name of Student: _____

Date: _____

Parent/Guardian Statement of Commitment

If my high school son or daughter is accepted into the ACE Program, I agree that he/she will:

- Take courses with college level competencies and content
- Learn the importance of declaring a major or degree/transfer pathway
- Be an official college student with all of the privileges and obligations of any other student enrolled at the college
- Be responsible for requesting information regarding his/her academic progress and participating in ACE activities with family members
- Be allowed to use college computers and internet services including email, which may permit my son or daughter to have greater access to internet sites than that authorized by the parent or guardian on their personal computers

I also understand that:

- A parent or guardian must attend the initial ACE parent orientation as a condition of awarding the ACE tuition scholarship
- Transportation to and from the college is the responsibility of my ACE son/daughter and family
- The family will cover expenses (books, fees, supplies, etc) not covered by the ACE scholarship for my son/daughter's college classes each semester
- I must attend information sessions and other ACE events connected with the program
- The ACE scholarship will end for my son or daughter upon graduation from high school or if they are withdrawn from the program for any reason
- I agree to the exchange of academic information between the participating institutions and partners of the ACE Program
- My son/daughter is expected to enroll and attend a Maricopa Community College upon graduation from high school
- I agree that my son or daughter may use college computers and internet services including email, which may permit my son or daughter to have greater access to internet sites than that which I authorize on their personal computers
- All of the college credits taken in this program will count towards a degree at the Maricopa Community Colleges. Credits earned while in ACE will be evaluated by the transferring university for application to the selected degree. Some of these courses may be counted as electives.

My son/daughter has my permission to attend Scottsdale Community College and take up to 6 credit hours (2 classes) during the summer and 3 credit hours (1 class) during the fall and spring semesters while he/she is completing his/her junior and senior years in high school.

Parent/Guardian Signature: _____

Printed Name of Parent/Guardian: _____

Date: _____

ACE Education and Record Release

Education and Record Release

In order for the **Maricopa ACE Programs** to meet the specific needs of our communities and to enhance their program elements, comprehensive student data needs to be collected and analyzed regularly. The compiled information is used for program evaluation, statistical reports required for funding proposals, and statistical analysis only. Individual student names, grades, test scores or other personal information WILL NOT BE disclosed to any party unassociated with the Maricopa ACE Programs, or not designated by the Maricopa ACE Programs management. Designated or associated parties include the Maricopa County Community College District ACE Programs, Scottsdale Community College ACE PROGRAM, and potential program donors or other financial supporting/contributing organizations.

The Family Education Rights and Privacy Act (FERPA), also known as the Buckley Amendment of 1974, allows students attending an educational institution to control outside access to their education records. This federal law protects the privacy of student education records, both financial and academic. For the student's protection, FERPA limits the release of student education record information without explicit written consent from the student and/or a parent/guardian. All employees of the Maricopa ACE Program who work with student information receive FER PA training.

Below is a list of the variety of education records that the Maricopa ACE Programs may need to obtain or view for statistical, educational verification, and/or program evaluation purposes. The verification includes, but is not limited to, requests of the following:

- Official high school and/or college transcripts
- Proficiency test information
- Special education record
- Withdrawal grades and hours (if student withdrew before the end of the term)
- Test scores
- Attendance
- Related educational student records
- High school student file

In signing this form I have been informed of my rights in reference to the disclosure of education records and agree to the following:

- I hereby acknowledge that I have read and understand this statement, and hereby authorize **Scottsdale Community College's ACE Program**, or any of its representatives, to obtain the information as described above.
- I acknowledge that I may submit a subsequent notification in writing, directing my high school or college of past or present attendance to no longer release information to any or all of the individuals/agencies noted.

Printed Student Name _____ Date of Birth _____

Student Signature _____ Date _____ High School ID Number _____

In signing this form I have been informed of my rights in reference to the disclosure of education records and agree to the following:

- I give permission for the exchange of my son's/daughter's education record including information between the participating institutions such as the current high school and/or former high school if the student transfers, Maricopa County Community Colleges and other officially designated partners or representatives of the Maricopa ACE Programs, or organizations conducting approved studies for or on behalf of the college district.
- I acknowledge that I may submit a subsequent notification in writing directing my student's high school or college of past or present attendance to no longer release information to any or all of the individuals/agencies noted.

Printed Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____

Essay Submission

Tell us about yourself, your reasons for wanting to go to college, and how the ACE Program might help you with your plans. The answers you give in this section will help the selection committee decide who might benefit most from the college preparation activities of the ACE Program. Please make sure that you follow the instructions for answering the questions.

Your essay must be **TYPED** on a separate sheet of paper, a minimum of **300 words**, and included in your application packet.

Essay Question:

How will participating in the ACE Program help you reach the goal you have set for yourself?

Be specific in your answer and take the time to read through this section.

Include the following when crafting your essay:

- Your future career, education, and personal goals, and why you are motivated to accomplish them
- Any obstacle that may slow you down in reaching your goals
- Why you believe that college is important to you
- Your personal achievements
- Challenges that you have overcome
- A person, event, or endeavor that has significantly influenced your life while attending high school
- How attending a Maricopa Community College would help you reach your dream

INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED.

Pathway

Maricopa Community Colleges

High School

SOPHOMORE

Students are recruited for ACE in the sophomore year.

JUNIOR

Earn college credits on an MCCCDCampus on Saturdays or online during junior year.

SENIOR

Earn college credits on an MCCCDCampus on Saturdays or online during senior year.

The first summer students earn college credits at an MCCCDCampus.

The second summer students earn college credits at an MCCCDCampus.

Students focus on **Associate's Degrees, certificates, and/or transfer pathway to a four-year institution/Maricopa Community College.**

University

SOPHOMORE

Students complete community college work & transfer.

JUNIOR

Students work toward their degree.

SENIOR

Students complete their Bachelor's Degree.

Parent Involvement

Parent workshops are provided during the two years of the program.

ACE Recommendation Form – Recommender 1

ACE Candidate Instructions: This form is to be completed by an adult not related to the ACE Program candidate such as a high school counselor, teacher, employer, coach, or pastor (at least one must be a current teacher).

- Allow your recommender at least one week to complete the form.
- Ask your recommender to place the form in a sealed envelope.
- **Submit the sealed recommendation envelope with all other application documents by your specified deadline.**

Legal Name _____
(last name, first name, middle name)

High School Name: _____

or ABE Site Location: _____

Recommender: The student listed above is in the process of applying to one of the Maricopa County Community College District Achieving a College Education (ACE) Programs. ACE is designed to help underrepresented students in their transition from high school/GED to community college and university.

The student's present grades may not reflect his or her potential. Your feedback will help us determine whether this candidate has the potential to benefit from the ACE Programs.

Recommender Name: _____

Professional Title (subject taught, if applicable): _____

School/Community Organization: _____

E-mail: _____

Contact Number: _____

How long have you known the candidate? ____Months ____Year(s)

Please rate the student on the following factors, from 1 (low) to 5 (high).

Character and Personality	Not Applicable	Low					High
1. Shows respect towards adults	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
2. Respects other students	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
3. Respected by others	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
4. Politeness and manners	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
5. Leadership traits	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
6. Personal initiative	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
7. Organization/time management	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
8. Accepts constructive criticism	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
9. Positive attitude	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
10. Accountability	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
11. Dependability	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	

Continued...

ACE Recommendation Form– Recommender 1 (continued)

Academics	Not Applicable	Low					High
1. Motivation to learn	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
2. Self-discipline in the classroom	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
3. Completes assignments on time	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
4. Neatness of assignments	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
5. Punctuality	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
6. Overall attendance	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	

1. Please comment on the student’s potential and personal characteristics.

2. What else should the selection committee take into consideration when assessing this candidate’s application packet (strengths, challenges, extra curricular activities that may impact quality of work)?

Recommender: Do you recommend this student for enrollment in our Maricopa Community College ACE Program while attending high school or a GED program?

Circle one: **Yes** **Some Concerns** **No**

Please provide a brief comment below if **Some Concerns** or **No** is circled.

Recommender Signature _____ **Date** _____

Place the Recommendation Form in the ACE envelope, seal, sign across the seal, and return to the student when filled out.

ACE Recommendation Form – Recommender 1

ACE Candidate Instructions: This form is to be completed by an adult not related to the ACE Program candidate such as a high school counselor, teacher, employer, coach, or pastor (at least one must be a current teacher).

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(last name, first name, middle name)

High School Name: _____

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7. Organization/time management	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
8. Accepts constructive criticism	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
9. Positive attitude	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
10. Accountability	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
11. Dependability	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	

Continued...

ACE Recommendation Form– Recommender 1 (continued)

Academics	Not Applicable	Low					High
1. Motivation to learn	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
2. Self-discipline in the classroom	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
3. Completes assignments on time	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
4. Neatness of assignments	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
5. Punctuality	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	
6. Overall attendance	<input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	

1. Please comment on the student’s potential and personal characteristics.

2. What else should the selection committee take into consideration when assessing this candidate’s application packet (strengths, challenges, extra curricular activities that may impact quality of work)?

Recommender: Do you recommend this student for enrollment in our Maricopa Community College ACE Program while attending high school or a GED program?

Circle one: **Yes** **Some Concerns** **No**

Please provide a brief comment below if **Some Concerns** or **No** is circled.

Recommender Signature _____ **Date** _____

Place the Recommendation Form in the ACE envelope, seal, sign across the seal, and return to the student when filled out.