

2024-2025 STUDY ABROAD APPLICATION

Scottsdale Community College - 9000 E. Chaparral Rd, Scottsdale AZ 85256

We are pleased that you are submitting your application to participate in SCC's study abroad program to Canterbury and London, England! All students and community members are eligible to apply. To ensure a healthy, comfortable, and educationally productive environment for students, faculty and the host institution, general qualifications for acceptance are based on: academic and student conduct background, two letters of recommendation, a personal statement of interest, and an interview with the program director.

Program Name: **Canterbury and London, England** Year: **Summer 2025**

Name (as listed on Passport): _____
First Name Middle Name Last Name

Student ID: _____

Address _____

City: _____ State: _____ ZIP Code: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email Address: _____

Date of Birth _____ Sex: Male Female Binary

ACADEMIC INFORMATION

Community College/university currently attending: _____
Not seeking a degree

Current college major and minor and/or field of interest: _____

Cumulative GPA _____ Have you ever received a disciplinary warning or been on academic or disciplinary probation? Yes No

If yes, please list dates of probation and explain details of circumstances (attach another page). Student academic and conduct records will be verified by the appropriate MCCCDC office.

Are you applying for more than one program? If so, please list other program(s):

1. _____ 2. _____

List any other study abroad programs in which you have participated:

1. _____ 2. _____



**SCOTTSDALE
COMMUNITY COLLEGE**
A MARICOPA COMMUNITY COLLEGE

The Maricopa County Community College District (MCCCDC) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit www.maricopa.edu/non-discrimination.

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DISABILITY ACCOMMODATIONS AND MEDICAL INFORMATION (This information will be kept confidential.):

Information for Students with Disabilities who May Require Accommodations

While Scottsdale Community College will try to accommodate students with disabilities, some international programs may not conform to US Federal ADA guidelines for accommodations. Students seeking accommodations are strongly encouraged to notify the Disability Resources and Services (DRS) office at 480.423.6517 regarding their interest in a study abroad program and their accommodation/academic adjustment needs. The DRS manager will meet with the student, the Program Director and other relevant personnel to determine whether the student's needs can be accommodated, given the international nature of study abroad. If you have a disability that requires accommodations/academic adjustments, you will be required to participate in the interactive process. Only the DRS office can evaluate and grant reasonable accommodations/academic adjustments. For more information, see [Administrative Regulation 2.8.1 Eligibility for Accommodations & Required Disability Documentation](#). [Mobility International USA \(MIUSA\)](#) is a great resource for students with disabilities interested in traveling abroad.

While abroad, you will be separated from your family, friends, typical daily routine, and the cultural norms you are used to. Trying to adapt to a new routine and/or nuances of an unfamiliar culture may exacerbate current disabilities or create concerns that otherwise were not present such as depression and/or anxiety, etc.

Medications

Some countries (e.g. Japan) PROHIBIT certain medications (prescription/non-prescription) and/or may require that you obtain a medical provider note or prescription documentation. If you are in possession of illegal medications (even if you obtained them legally in the US) or do not have the proper documentation, your medications may be confiscated and you may be arrested and/or deported. If you need medications for a medical/psychiatric condition while traveling abroad, check with the [embassy](#) of your host country to verify if those medicines are legal and to see if any additional documentation is required (e.g. original prescription, physician letter). If you need to make any changes to your medication, do so several months before departure, so you can have time to consult with your doctor on any resulting complications and have stability of your condition for travel. MIUSA has a great resource: [Medications When Traveling Internationally](#).

I require accommodations and have visited Disability Resources and Services. (If you fail to pre-disclose needed accommodations, you will not be guaranteed any provisions in the host country.)

APPLICATION DEADLINE

Application Deadline: February 21, 2025 Enroll early!

- Space is limited. Late applications may be accepted at the discretion of the Program Director.
- Applications are reviewed on a rolling basis.
- You should expect to hear back from the Program Director within 2 weeks of submission. The Program Director may schedule a personal or group interview.
- After acceptance by the Program Director, you will be required to complete pre-departure paperwork
- After notification of acceptance, students must make a \$100 confirmation deposit to secure their space.
- Deposit will be applied to the program fee. The program fee (not including tuition) is due by March 18, 2024. The deposit is non-refundable after the payment deadline of March 18, 2024. Students with impending financial aid and/or scholarships must provide documentation of payment arrangements to meet financial obligations.

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- Review the attached How to Pay for Study Abroad document for scholarship & financial aid opportunities.
- For more detailed information, please visit www.scottsdalecc.edu/academics/study-abroad-canterbury-and-london

PLEASE SUBMIT THE FOLLOWING DOCUMENTS (MUST be included for consideration):

Personal Statement of Interest reflecting on how the program will fulfill your academic, personal, and or professional goals (maximum of 1 page, double-spaced)

Unofficial Transcript (downloadable from the [Student Center](#))

TWO Letters of Recommendation from an instructor, advisor, or supervisor (using attached template)

Please submit application, personal statement of interest and an unofficial transcript all together at one time. The two letters of recommendation can be emailed directly to jeffrey.butcher@scottsdalecc.edu by the person completing the form. **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

YOUR SIGNATURE VERIFIES THE FOLLOWING:

I understand that my application will be reviewed and that I can be accepted or denied participation in the program.

After notification of acceptance, I must make a **\$100 confirmation deposit** at SCC's Student Business Services to secure my space. The deposit will be applied to the program fee. I understand that **the deposit is non-refundable after the payment deadline of March 18, 2025.** I certify that I will meet financial obligations and will adhere to all program fee and tuition payment deadlines.

I agree to complete and return all pre-departure documents by deadlines required by the Program Director.

If accepted into the program, I must attend the mandatory orientation on **Sat., May 3, 2025 from 9 am-12 pm.**

I certify that all information on this application is accurate as of the date of submission and agree to notify the Program Director, Dr. Jeff Butcher, of any changes to the information presented on this application.

Signature: _____ Date: _____

PLEASE SUBMIT COMPLETE APPLICATION TO:

Dr. Jeff Butcher - SA Program Director

Scottsdale Community College

9000 E. Chaparral Rd. Scottsdale, AZ 85256

Office: LC - 338

Phone: 614-562-5912

Email: jeffrey.butcher@scottsdalecc.edu

Website: www.scottsdalecc.edu/academics/study-abroad-canterbury-and-london Campus

Map: www.scottsdalecc.edu/locations

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PERSONAL STATEMENT OF INTEREST Scottsdale Community College Canterbury & London Study Abroad Program 1-page maximum (about 300 words), typed and double-spaced

Applicant's Name _____

Study Abroad Program: **Canterbury and London, England** Year: **2025**

Please reflect on how the study abroad program you have chosen will fulfill your academic, personal, and/or professional goals.